

# SANDHILLS COMMUNITY COLLEGE

## Annual Security And Fire Safety Report 2024



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[www.sandhills.edu](http://www.sandhills.edu)

|   |   |
|---|---|
| <b>Office Responsible</b>               | <b>Chief Dwight Threet</b>  |
| Area Information Is Located             | Office of the President, Office of the Executive Vice President, Office of the VP of Student Services, Switchboard, SCC Website |
| Date Document Last Updated              | August 15, 2024   |
| Date Policy and Procedures Last Updated | October 2024 with mandated updates as legislatively required.   |

### TIMELY WARNING AND EMERGENCY NOTIFICATION

|   |   |
|---|---|
| <b>Office Responsible</b>               | <b>VP, Student Services, Chad Williams</b>  |
| Area Information Is Located             | Office of the President, Office of the Executive Vice President, Office of the VP of Student Services, Switchboard, SCC Website |
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# ANNUAL SECURITY AND FIRE SAFETY REPORT 2024

## The Campus

Officers patrol the campus on foot, via golf cart, and in vehicles throughout hours of operation. The SCC Switchboard is set up to answer emergency calls, to dispatch officers, to provide other emergency services to incidents, and to monitor alarms. The Department also relies upon students and trained faculty Building Stewards who carry out a variety of roles in the event of emergency actions.

## **College Policy on Campus Crime**

The College values safety, diversity, education, and equity and is firmly committed to maintaining a protection of these statuses is grounded in federal law to Sexual Assault, Sexual Violence, Interpersonal Violence (including domestic and dating violence), and Stalking. Such acts violate the essential dignity of our community member(s) and are contrary to our institutional values.

In accordance with the Student Right-to-Know, the Campus Security Act of 1990 and amended by the Clery Act, the Violence Against Women Act and the SaVE Act of 2014 SCC exhibits zero tolerance toward violence on campus, including sexual assault, sexual violence, interpersonal violence, stalking, aggravated assault, physical confrontations of any kind, verbal threats of intent to cause harm, harassment designed to intimidate another, hate crimes, robbery, burglary, and property crimes such as destruction, theft, and sabotage. No distinction will be made between violence caused by students or employees and that precipitated by visitors to campus.

Students who participate in campus violence will be subject to disciplinary actions up to and including expulsion.

Sandhills Community College Police and Public Safety officers work closely with several local law enforcement agencies. W

If, for any reason, one may be hesitant to contact Campus Police directly, contact any one of the following:

Vice President, Student Services (3714)  
Executive VP/CFO (3767)  
Provost (3708)  
Chief of Staff (3715)

### ***Hoke Center***

During hours of operation, individuals may report a crime/emergency . The Hoke Center Switchboard can be reached at 910.875.8589 or individuals can call campus police at 910.878.5802.

Cellular phones and REGROUP student and staff notifications serve as conduits for reporting crime. After hours, individua

### ***Off-Campus Crimes***

Employees and students in classes located off-campus should follow the same procedures outlined above for reporting crimes. Immured students are encouraged to review and follow emergency procedures specific to th

Campus police is to be notified of the details of the incident as soon as possible.

### ***Voluntary and Confidential Reporting***

Persons who decide not to pursue action with the criminal justice system or with Sandhills Community College may want to consider making a confidential report. The Director of Campus Police may file a repor  
confidential report is  
to ensure the future safety of others.

With such information, the College can keep accurate records of the number of incidents involving students and employees to determine whether there is a pattern of crime and alert the campus community to potential danger. The confidential reports can be given to any Campus Security Authority. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution; however, identifying information remains anonymous.

The College will take reasonable steps to promptly investigate and to respond to the complaint. With confidential reports, the College will make attempts to address the concerns of the complainant, including concerns of retaliation. However, the request for a confidential report may limit the C  
ability to

Students should use cellular devices to call Security at 910.690.2762 or 911.

### **Investigations**

All reasonable efforts will be made to maintain confidentiality. Upon receiving the report, an investigation into the incident will begin immediately. The Police Chief and the Executive Vice President/CFO, in consult with the President, will determine if a campus and/or community alert should be issued in the interest of public safety.

### **Monitoring and Recording Criminal Activity and Other Incidents**

#### **Campus Law Enforcement Authority**

SCC retains its own police department on both the Moore and Hoke county campuses. Campus police officers have full police powers on Sandhills Community College property and all public property immediately adjacent to the college property.

Campus officers are responsible for all law enforcement related matters on campus property to include the enforcement of applicable North Carolina criminal and traffic laws. In situations where law enforcement authority is required at the Robbins Center, the Moore County

SCC police have memorandums of understanding with local, state, and federal police agencies, which

## **Security Considerations in the Maintenance of Campus Facilities**

Sandhills Community College is committed to campus safety and security. Exterior lighting and landscape control are a critical part of that commitment. Representatives from various departments continually conduct security surveys to ensure campus lighting is adequate and that the landscape is appropriately controlled. Police officers conduct routine checks of lighting on campus during regularly assigned patrol duties. If lights are out or dim, officers will initiate an immediate work order, which is acted upon by a representative of the appropriate maintenance office.



## **Campus Security & Crime Prevention Education/Awareness**

The College also requires annual completion of selected training online like NEOGOV TRAINING MODULES and RUN, HIDE, FIGHT training through ACA courses for all incoming students.

All new hires and employees are required to annually complete training on Making Campus Safe for LGBTQ+ Students. The training explores the challenges faced by LGBTQ+ students and provides ways that educators can help create a safe and respectful campus environment and delivered by Vector Solutions.

### **Campus Security and Crime Prevention:**

The Department publishes a general campus security and crime prevention brochure that outlines security information and crime prevention strategies that community members should practice when on campus. In addition, a student and employee email is distributed each semester containing this brochure.

### **Campus Escort Program**

If you must travel across campus alone at night, the Campus Escort Program provides a safe, reliable way to travel throughout the campus. You can contact a police and public safe or (910) 690-2762 if you need this service.

### **Security Survey**

The Annual Faculty/Staff Survey is distributed annually in October. Results are available in November. The survey provides an avenue for faculty and staff to provide input as to their satisfaction with security and other campus services. One goal of the survey is to identify areas of the campus that may present concerns noted in the survey. works with the appropriate facilities office to address

## Emergency Response Procedures

|   |   |
|---|---|
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conducted for safety measures. However, no personal information will be used for any other purpose(s) and will not be disseminated for any reason.

### **Emergency Siren System**

Emergency sirens have been placed in campus buildings to alert community members quickly should an emergency situation occur that may threaten the college environment. In the event of an emergency and upon activation of the system, participants will receive information on how they should respond to the emergency. The system allows voice messaging to the campus and is tested once each semester.

### **Emergency Response and Evacuation Testing**

Sandhills Community College will test its emergency response and evacuation procedures and systems annually. As a part of the testing process, Sandhills Community College will direct faculty, staff and students to response procedures publicized on the college website and document all announced and unannounced exercises.

### **Campus Weapon Policy**

Pursuant to NC House Bill 1008, possession of or carrying a firearm or explosive on campus is a Class I felony. This same bill makes it a misdemeanor to possess or carry-open or concealed-switchblades,

Students at Sandhills Community college are expected to be acquainted with and abide by state laws and College regulations regarding alcohol and drugs and to be aware of the social, physiological, and psychological consequences of excessive drinking in order to make responsible and informed decisions

## **Drug/Alcohol Abuse Education Programs**

Students have access 24/7 to consumer information related to Drug and Alcohol Awareness and Prevention Programs. (See *Consumer Information* on the SCC website.)

Specialized online training for employees and students related to campus security and crime prevention is delivered annually to employees and made available to campus through the distribution of the Campus Security Brochure and Campus Crime Prevention Brochure.

New hires and employees are required to complete annual training on Drug-Free Workplace. The goal of the training administered through Vector Solutions is to provide employees with an understanding of drug and alcohol abuse in the workplace. The training reviews the Drug Free Workplace Act, recognizing the signs of substance abuse and addiction, and knowing their role in fighting substance abuse on the job.

Additionally, Sandhills employees can receive counseling and drug addition/abuse education through the Employee Assistance Program, MYGroup at 800.633.3353. Help is available 24/7/365 through a toll-free number. When employees and family members call the EAP, they are offered a face-to-face, virtual, or telephonic counseling session in which a thorough assessment can be conducted by a licensed, experienced clinician in their area.

The abuse and use of drugs and alcohol are of great concern in our society. These problems are extremely complex and ones for which there are no easy solutions.

From a safety perspective, drug or alcohol use may impair the well-being of all employees, students, and the public at large; drug and alcohol use may also result in damage to college property.

Therefore, it is the policy of Sandhills Community College that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance or alcohol, is prohibited while in the workplace, on the college premises, or as part of any college sponsored activity.

Any employee or student violating this policy will be subject to disciplinary action, up to and including termination or expulsion and referral for prosecution. The specifics of this policy can be found in the materials below.

### ***Resources***

[SCC Drug-Free Workplace-Policy 2.2](#)

[SCC Drug-Free Workplace Guidelines-Policy 2.2.1](#)

[SCC Code of Conduct-Policy 4.4](#)

[SCC Student Code of Conduct-Policy 4.4.1](#)

[SCC Drug and Alcohol Use-Policy 10.2](#)

[SCC Reporting Drug and Alcohol Violations-Policy 10.2.1](#)

[Federal, State, and Local Regulations](#)

[Why do People Drink?](#)

[What is a Drug?](#)

[Health Risks and Warning Signs](#)

[Alcohol and Academics](#)

[At-Risk Drinking](#)  
[Worried About a Friend?](#)  
[Seeking Help for a Friend](#)

*Prevention, Counseling, and Treatment*

## Preventing and Responding to Sexual Assault

|   |   |
|---|---|
| <b>Office Responsible</b>               | <b>Chief Dwight Threet</b>                                    |
| Area Information Is Located             | Director of Campus Police and Public Safety                   |
| Date Document Last Updated              | August 15, 2024   |
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Pursuant to SCC [Policy 2.14](#), Sandhills Community College is committed to providing a workplace and educational environment, as well as other benefits, programs, and activities, that are free from discrimination, harassment, and retaliation. To ensure compliance with federal and state civil rights laws and regulations, and to affirm its commitment to promoting the goals of fairness and equity in all aspects of the educational program or activity, Sandhills Community College has developed internal policies and procedures that provide a prompt, fair, and impartial process for those involved in an allegation of discrimination or harassment on the basis of protected class status, and for allegations of retaliation. Sandhills Community College values and upholds the equal dignity of all members of its community and strives to balance the rights of the parties in the grievance process during what is often a difficult time for all those involved.











## **Filing a Report**

If the survivor or witness elects to contact the police department to file a formal report of the assault, an officer will work with the individual to complete the report. The survivor/witness always retains the right to decide whether she or he wants to proceed with a criminal prosecution. The officer will ensure that the survivor gets the counseling and other assistance she or he needs. The safety of the survivor will always remain the top priority of Sandhills Community College Police and Public Safety.

## **Contacting Other Law Enforcement Agencies**

Students may also contact local law enforcement agencies. Members of the SCC police department and other college officials will assist the student in notifying the appropriate agency in the applicable jurisdiction.

## **Filing an Internal Complaint Within the College**

If you have been sexually assaulted, you have options for addressing such conduct. You may wish first to discuss the problem privately with complainant (person who is bringing a charge) and a respondent (person who is answering a charge) a fair, prompt, and appropriate resolution process. The process is designed to help persons who need support as they address these incidents and incorporates both informal resolutions and formal disciplinary procedures.

To resolve a complaint informally, college-designated individuals are available to answer questions, provide guidance, discuss options, and refer persons to other appropriate resources. The primary role of the designated individuals is to see that the college responds promptly and fairly to complaints of sexual assault or harassment. The resolution of a formal sexual assault complaint is handled by the appropriate college judicial system. In determining whether the alleged conduct constitutes sexual harassment or assault



*violation of College policy and is subject to disciplinary action ranging from a warning up to and including termination of employment.*

## **Workplace Violence**



## **Smoking Policy**

The use of tobacco is prohibited by students, staff, faculty or visitors in all campus buildings at all campus locations; within 25 feet of any building entrance; and in any college-owned vehicles. Smoking is only permitted in designated smoking areas.

For purposes of this policy, tobacco is defined as any type of tobacco product including, but not limited to, cigarettes, E-cigarettes, cigars, cigarillos, pipes, smokeless or spit tobacco or snuff.

### *10.11 Smoking on Campus*

*Sandhills Community College is committed to providing its employees and students with the safest and healthiest environment possible; therefore, Sandhills Community College has established restricted areas for smoking.*

*This policy includes smoking in any form through the use of smoking tobacco products (pipes, cigars, -cigarettes.*

## **Fire Safety Education**

The police and public safety crime prevention officer will coordinate fire safety training each semester for students, faculty and staff through active fire drills. The calendar for such efforts are at the direction of the Director of Police and Public Safety and the Emergency Preparedness Committee.

## **Fire Reporting**

Students, faculty and staff should report fire incidents to the director of police and public safety, the director of physical plant or the coordinator of the landscape gardening p



Campus police may be notified in the event a residential student is missing for a twenty-four (24) hour period. The notification will include those students who did not name a contact person.

Parents of students who have not reached the age of eighteen (18) or who have not been emancipated will be notified in the event the student is reported missing for a twenty-four (24) hour period.

In instances where a report is made of an overnight assignment in the greenhouse training, the coordinator of the Landscape Gardening **P**

**Robbery**

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated assault**

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.

**Burglary**

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to committing any of the aforementioned acts.

**Motor vehicle theft**

The theft or attempted theft of a motor vehicle. (Motor vehicle theft is classified as any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding).

**Arson**

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Other offenses**

**Liquor law violations.** The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkenness and driving under the influence are not included in this definition.)

**Drug abuse violations.** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Weapon law violations.** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: the manufacture, sale, or possession of deadly weapons; the carrying of deadly weapons, concealed or openly; the furnishing of deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.

**Weapons Policy and Reporting**

The College addresses weapons on campus and reporting of associated crimes with the following policy/procedure items:

**Board of Trustee Approval: August 6, 2007**

**Revised: October 1, 2014**

*Pursuant to N.C. House Bill 1008, possession of or carrying a firearm or explosive on campus is a Class I Felony. This same bill makes it a misdemeanor to possess or carry either open or concealed*

*at SCC is that no weapons of any sort will be allowed on campus, other than as allowed by law.*

**Procedures**

**10.5.1 Reporting Weapons Concerns**

*Revised: August 6, 2007; October 30, 2020*

*NOTE: For all outgoing calls using a college telephone, 9 + the phone number is required to place the call (i.e., instead of dialing 911, 9911 must be dialed).*

**Main Campus**

*Any student or employee with knowledge of someone carrying or in possession of a weapon on campus property should contact the following: 911, Telecommunication Services (910-692-6185 or 0), Campus Police (910-695-3831 or 0), the Vice President of Student Services and Enrollment Management (910-695-3714), Vice President of Workforce Continuing Education (910-246-2858), or Vice President of Instruction (910-695-3715).*

**Hoke Center**

*Hoke Center students or employees should report to security or the Associate Vice President of the Hoke Center at (910) 875-8589. All information will be held in confidence, and reports should be made without any fear of reprisal. An investigation will commence immediately, and the appropriate legal and disciplinary actions will be taken.*

**Crime Statistics**

| <b>Office Responsible</b>               | <b>Chief Dwight Threet</b>                                    |
|---|---|
| Area Information Is Located             | Director of Campus Police and Public Safety                   |
| Date Document Last Updated              | August 15, 2024   |
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In accordance with the Student Right-to-Know, the Campus Crime Security Act of 1990, and the Clery Act, the college is required to provide information about serious crimes on campus, as defined by the acts, which have occurred during the last three (3) calendar years. This report is updated annually to the U.S. Department of Education, in accordance with the law, in October of each year. Copies of the Campus Crime Statistics Report and Annual Security Report may be obtained by contacting the main campus switchboard (910.692.6185), the director of the Hoke Center (910.875.8589), or the director of Westmoore Center (910.464.6300). Information

department will disclose any crime report made directly to any local law enforcement agency by a member of the campus community.

### SCC Campus Crime Statistics

| <b>Criminal Offenses</b> |           |      |      |                              |      |      |                 |      |     |                      |  |  |
|--------------------------|-----------|------|------|------------------------------|------|------|-----------------|------|-----|----------------------|--|--|
| Offense Type             | On Campus |      |      | Non-campus Building/Property |      |      | Public Property |      |     | Residential Facility |  |  |
|                          | 2021      | 2022 | 2023 | 2021                         | 2022 | 2023 | 2021            | 2022 | 202 |                      |  |  |

Murder/NON-Negligent  
Manslaughter

---

(SO)  
Ethnicity (E)  
National  
Origin (N)  
Disability (D)

### The SCC Main Campus



**ADDITIONAL CONSUMER INFORMATION**  
**The following information is housed on the SCC Website:**

***Privacy of Student Records***

Visit the [FERPA page](#) for information about your rights regarding your educational records. It provides a copy of the [Family Educational Rights and Privacy Act \(FERPA\)](#) and procedures for reviewing, changing, and sharing them.

***Establishing and Maintaining an Information Security Program***

Sandhills Community College takes its obligations to safeguard the personal information of our college community stakeholders: students, parents, employees, and other stakeholders (such as donors) seriously.

We maintain a comprehensive information security program that includes administrative, technical, and physical safeguards around the access, collection, distribution, processing, protection, storage, use, transmittal, and disposal of such personal and sensitive information. These safeguards are designed to ensure the security and confidentiality of the customer information, protects against anticipated threats or hazards, and protects against unauthorized access to or use of the information that could result in harm to these stakeholders.

The Chief Information Officer of Information Technology Services and his/her designees are responsible for the coordination of the information security program. The program engages in regular: risk assessment and prevention activities; safeguard testing and monitoring; evaluation and adjustment of the program; and exercises reasonable oversight of the safeguards used by outside service providers.

### ***Net Price Calculator***

In accordance with the Higher Education Opportunity Act of 2008 (HEOA), each postsecondary institution in the United States that participates in Title IV federal student aid programs must post a [Net Price Calculator](#) on its website that uses institutional data to provide estimated net price information to students in all circumstances. The net price calculator is required for all Title IV institutions that enroll full-time, first-time degree- or certificate-seeking undergraduate students.

### ***Federal Financial Aid Refund Policy and Requirements***

[Refund Policy](#) and [Requirements for Withdrawal/Return of Federal Financial Aid](#) informs you about the college refund policy, requirements and procedures for official withdrawal, and requirements for return of Title IV, HEA grant or loan aid.

### ***Textbooks***

[Textbook Information](#) uses your course schedule to help you determine the current price of textbooks and supplemental materials for each course.

### ***Programs, Facilities and Faculty***

[Educational Programs, Instructional Facilities and Faculty](#) describes current instructional programs, facilities, faculty and other instructional staff, and academic improvement plans.

### ***Transfer Policies and Articulation Agreements***

[Transfer of Credit Policies](#) and [Articulation Agreements](#) describes criteria for transfer of academic credit and current articulation agreements with other colleges.

### ***Accreditation, Approval and Licensure of Institution and Programs***

Sandhills Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees, certificates and diplomas. Contact information for this accrediting agency is [ACID 11-BDC q0.00912 0 6172W n59.81 Tm ailedf thou](#)





## **Drug and Alcohol Abuse Awareness and Prevention Program**

The abuse and use of drugs and alcohol are of great concern in our society. These problems are extremely complex and ones for which there are no easy solutions.

From a safety perspective, drug or alcohol use may impair the well-being of all employees, students, and the public at large; drug and alcohol use may also result in damage to college property.

Therefore, it is the policy of Sandhills Community College that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance or alcohol, is prohibited while in the workplace, on the college premises, or as part of any college sponsored activity.

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### *Resources*

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[SCC Student Code of Conduct-Policy 4.4.1](#)

[SCC Drug and Alcohol Use-Policy 10.2](#)

[SCC Reporting Drug and Alcohol Violations-Policy 10.2.1](#)

[Federal, State, and Local Regulations](#)

[Why do People Drink?](#)

[What is a Drug?](#)

[Health Ricks and Warning Signs](#)

[Alcohol and Academics](#)

[At-Risk Drinking](#)

[Worried About a Friend?](#)

[Seeking Help for a Friend](#)

**Prevention, Counseling, and Treatment**

[Drug and Alcohol Prevention, Counseling and Treatment](#)

[Drug and Alcohol Prevention Brochure](#)

### **Security Web Information**

In addition, the SCC website provides a catalog of resources in these areas:

We strive to provide a safe and secure environment that is conducive to learning, and is consistent with the educational goals of this diverse institution.

[Code of Conduct](#)

[Parking](#)

[Student ID Cards](#)

[Security](#)

[Student Handbook](#)

[Campus Alert System](#)

[What is Sexual Assault](#)

[Report a Concern](#)