

**PLANNING FOR PROGRAM, COST ANALYSIS,
AND BUDGET
NEW VOCATION CAREER PATH EARLY COLLEGE HIGH SCHOOL**

**REQUEST FOR QUALIFICATIONS
PROCEDURE AND PROJECT INFORMATION**

Procedure:

This Request for Qualification (RFQ) is designed to comply with all applicable laws and regulations including NCGS § 143-64.31 and all Sandhills Community College (SCC) Board of Trustees policies. The selection committee will review the responses to this RFQ and will rank them based upon demonstrated competence and qualifications in determining the list of firms to be interviewed. Negotiations of the fee and other key contract terms will follow the selection of the firm. If a contract cannot be negotiated with the selected firm, negotiations with that firm will be terminated and initiated with the next ranked firm. Companies wishing to submit for consideration should follow the procedures established herein.

A Statement of Qualifications along with Standard Form 254, must be submitted to Sandhills Community College Administrative Offices, Attention Mr. Steven Garner, Facilities Director; 3395 Airport Road, Pinehurst, North Carolina, 28374, before 4:00pm, September 23, 2024. Statements of Qualification received after that time will not be considered.

Project Information:

This request is for the development of the program of response, budget, campus design standards, and preferred systems of a New Vocation Career Path Early College High School to serve the students of Moore County, North Carolina. The new school will be constructed on the current SCC campus in Pinehurst, North Carolina, location to be determined. Along with providing for the instruction of core required courses, the new school will provide Career and Technical Education instruction to support the needs of employers in Moore County.

The project Scope of Service shall include, but not necessarily be limited to the following:

- Develop the Program of Response;
- Develop the Project Budget;
- Develop project schedule through occupancy of the new school;
- Develop the campus design standards; and
- Develop the preferred building components and systems.

The selected firm is to provide complete services and process to engage with all user groups to develop the program, budget, and standards for the new school to define the project information and requirements that will be used to define the project and requirements for design and construction. A request for qualifications will be issued at the completion of planning work for the selection of an architect/engineer to design the new school.

Selection Criteria & Format of Proposal

The criteria in the Statement of Qualifications form will be used by the selection committee to evaluate your submission. Please note it is very important that you follow the exact order when responding to each item on the form. Provide seven copies of your submittal and one electronic copy on a thumb drive.

Submittal Minimum Requirements: Each shall be prepared simply and economically, and shall provide c

3. Related Work Experience: Comment on your K-12 school and community college experience. Provide a list of the five (5) most recent K-12 school and community college projects on which your firm has provided consulting services for the development of a program, budget,